

ACCOUNTING 2



Accounting Functions

I. Accounting helps an organization to achieve its goals and objectives by gathering, organizing, and summarizing information about its activities.

A. Two distinct accounting disciplines: Financial accounting and managerial accounting.

B. Accounting 1) Focus: Managerial accounting

1. Financial accounting

(a) Concerned with the preparation of financial statements for decision makers and stakeholders (suppliers, stockholders, suppliers, creditors and banks, employees, government agencies, and customers)

(b) Suppliers provide products and services

(c) Creditors and banks provide loans, leasing and other services

(d) Employees provide time and effort

(e) Governments provide guidelines to regulate, monitor, supervise, regulate, and protect

(f) Customers provide cash

2. Managerial accounting

(a) Concerned with providing accounting information to managers within organizations, allowing them to manage, make decisions, and perform control functions

(b) Concerned with providing strategic information, supporting performance management, and risk management

(c) **Strategic management:** The management accounting is a strategic partner in the organization

(d) **Performance management:** The management accounting is a partner in developing the practice of business decision making and managing the performance of the organization

(e) **Risk management:** The management accounting contributes to frameworks and practices for identifying, measuring, managing, and reporting risks to the accomplishment of organizational objectives

B. An accounting system uses three types of activities

A. Secure sampling to accumulate and classify data

B. Information abstracting to focus on problems and opportunities

C. Problem solving to recommend the best course of action

III. Accounting system design is guided by theories

A. Cost-benefit theory

1. The benefits of information should outweigh the cost to generate and distribute the information

2. Weighing costs against benefits is done in all decisions

B. Behavioral implications: effects on the manager's decision making

IV. Accounting's position in the organization can be both low and staff

A. Line authority: Directs and/or supervises

B. Staff authority: Advise, inform, inform, or spread

C. Controller:

1. Top accounting officer in an organization; measures and reports on operating performance

2. Responsibility for accounting records, internal controls, preparation of financials, tax returns, and internal reports

V. Accountants are expected to adhere to standards of ethical conduct

A. American Institute of Certified Public Accountants (AICPA) (The most adheres to professional ethical standards (www.aicpa.org))

B. Institute of Management Accountants (CMA) must adhere to ethical standards (www.imanet.org)

C. Ethical standards of Institute of Management Accountants:

(a) **Competence** - maintain professional competence through professional development activities

(b) **Confidentiality** - refrain from disclosing confidential information acquired in the course of work

(c) **Integrity** - avoid conflicts of interest, disclose interests and relationships, inform clients, and refuse those activities that would discredit the profession

(d) **Objectivity** - report results fairly and objectively

VI. Sarbanes-Oxley Act 2002 (SOX)

A. Law passed by U.S. Congress intended to reduce unethical behavior and strengthen the effectiveness of internal controls

1. Internal control is a process designed to provide reasonable assurance regarding the achievement of objectives in the following categories:

(a) Effectiveness and efficiency of operations

(b) Reliability of financial reporting

(c) Compliance with laws and regulations

(d) Safeguarding of assets

Management Accounting Basics

I. Management accounting vs. financial accounting

A. Primary users

1. Financial accounting: Investors, creditors, and regulators

2. Managerial accounting: Managers and other internal users

B. Primary purpose

1. Financial accounting: Help investors and creditors make investment and credit decisions

2. Managerial accounting: Help managers plan and control

C. Types of reports

1. Financial accounting: Financial statements prepared in accordance with Generally Accepted Accounting Principles (GAAP)

2. Managerial accounting: Internal reports such as budgets and other analysis to aid management

D. Scope of information

1. Financial accounting: scope is on the company as a whole through statements (financial statements)

2. Managerial accounting: scope is on detailed reports on parts of the company such as products, customers, departments, and divisions

E. Confidentiality

1. Financial accounting: Information is subject to an independent audit

2. Managerial accounting: No independent audit

F. Future and time dimension

1. Financial accounting: focus is on relevance and reliability of information with focus on the past

2. Managerial accounting: focus is on relevance for decision making and the future

II. Types of companies and organizations

A. Manufacturing firms: Convert labor, plant, and equipment to convert raw materials into finished goods

B. Merchandising firms: Resell products that were previously purchased from suppliers

C. Service firms: Provide services (such as hospitals or restaurants) to the target products of a manufacturing or merchandising

D. Nonprofits and governments: Provide goods and services that meet the needs of society

III. Manufacturing costs

A. Materials

1. Raw materials, parts, and components used in the finished product

2. Can be direct or indirect costs

B. Labor

1. Cost of employees associated with converting materials to a finished good

2. Can be direct or indirect costs

C. Manufacturing overhead

1. Costs other than direct materials and direct labor associated with manufacturing of finished goods

2. Manufacturing overhead is also called an indirect cost

3. Must be applied consistently to the cost of jobs

4. Can be over-applied or under-applied

(a) **Over-applied:** amount of actual overhead in excess of applied overhead

(b) **Under-applied:** amount that the applied overhead is greater than the actual overhead

IV. Product vs. period costs

A. Product costs are necessary and integral to producing a product

1. Direct materials

2. Direct labor

3. Manufacturing overhead

B. Product costs are also called inventoriable costs

1. Product costs are initially assets

2. Product costs are eventually expensed

3. Include administrative and selling costs

V. Costs in financial statements

A. Income statement

1. Cost of goods manufactured is the manufacturing costs of the finished goods of a production process of a given period

(a) **Cost of goods manufactured**

Beginning work-in-process inventory

+ Current period manufacturing costs

= Ending work-in-process inventory

= Cost of goods manufactured

2. Cost of goods sold is the cost of the products sold during a particular period

(a) **Cost of goods sold for merchandise**

Beginning merchandise inventory

+ Purchases

= Ending merchandise inventory

= Cost of goods sold

(b) **Cost of goods sold for manufacturing**

Beginning finished goods inventory

+ Cost of goods manufactured

= Ending finished goods inventory

= Cost of goods sold

B. Balance sheet

1. Inventory costs such as raw materials, work-in-process, and finished goods for merchandise

(a) **Raw material:** Something that is used upon or used by labor and equipment for use as the basis to create some product

(b) **Work-in-process:** Goods that are partially completed

(c) **Finished goods:** Completed products ready for sale

VI. Costs in service companies

A. Successful service companies need to figure the cost of the services rendered

B. Hotels, law firms, and hospitals all utilize cost accounting

C. No inventory costs for a service company

D. No cost of goods sold for service companies

VII. Costs in merchandising

A. Cost of inventory to purchase plus cost of shipping (also called freight-in)

B. Cost of goods sold recognized when merchandise is sold

VIII. Costs in manufacturing

A. Inventory costs consist of costs of materials, labor, and overhead incurred to make the product

B. Cost of goods sold recognized when products are sold

IX. Trends and developments

A. Greater focus on the costs of the value chain

1. Research and development costs

2. Sales and marketing costs

3. Delivery costs

4. Customer relations

5. Cost of customer

X. Technology

A. Sophisticated software such as enterprise resource planning (ERP) helps managers manage the value chain

1. ERP provides comprehensive information via a central database

B. Computer-integrated manufacturing (CIM)

1. Reduces the amount of direct labor

2. Increases inventory methods, total quality management, and activity-based costing all benefit from advances in technology

XI. Types of management accountants

A. Chief financial officer

B. Internal auditor

C. Accounting manager

D. Controller

E. Chief financial officer

F. Finance director

G. Budget analyst

H. Financial analyst

I. Budget director

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