

## UNIT 4: THE ACCOUNTING CYCLE

### ACCOUNTING FOR PURCHASES AND ACCOUNTS PAYABLE

*Chapter 8 of e-book*

#### Advantages of Purchases Journal

- Allows for the division of accounting work among different employees
- Strengthens the audit trail
- Records all credit purchases in one place

#### Accounts Payable Subsidiary Ledgers

- Individual ledgers of credit suppliers
- Total should be equal to the Accounts Payable Control Account

#### Accounts Payable Control Account

- Summary account that is used as a checking device to check the mathematical accuracy of the Accounts Payable subsidiary ledgers

#### Schedule of Accounts Payable

- A listing of all balances of the Accounts Payable subsidiary ledgers

#### Internal Control Procedures for Purchases and Accounts Payable

- create written proof that purchases and payments are authorized, and
- ensure that different people are involved in the process of buying goods, receiving goods, and making payments.
  - All purchases should be made only after proper authorization has been given in writing.
  - Goods should be carefully checked when received. They should then be compared with the purchase order and with the invoice received from the supplier.
  - The purchase order, receiving report, and invoice should be checked to confirm that the information reflected on the documents is in agreement.
  - The computations on the invoice should be checked for accuracy.
  - Authorization for payment should be made by someone other than the person who ordered the goods.
  - Another person should write the check for payment.
  - Prenumbered forms should be used for purchase requisitions, purchase orders, and checks. Periodically the numbers of the documents issued should be verified to make sure that all forms can be accounted for.

# Accounts Payable Study Guide

**S Ashworth**

A red circular graphic with a gradient, appearing as a semi-circle or a partial circle, located to the right of the author's name.

## **Accounts Payable Study Guide:**

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*Principles of Accounting Volume 1 - Financial Accounting* Mitchell Franklin, Patty Graybeal, Dixon Cooper, 2019-04-11 The text and images in this book are in grayscale A hardback color version is available Search for ISBN 9781680922929 Principles of Accounting is designed to meet the scope and sequence requirements of a two semester accounting course that covers the fundamentals of financial and managerial accounting This book is specifically designed to appeal to both accounting and non accounting majors exposing students to the core concepts of accounting in familiar ways to build a strong foundation that can be applied across business fields Each chapter opens with a relatable real life scenario for today s college student Thoughtfully designed examples are presented throughout each chapter allowing students to build on emerging accounting knowledge Concepts are further reinforced through applicable connections to more detailed business processes Students are immersed in the why as well as the how aspects of accounting in order to reinforce concepts and promote comprehension over rote memorization

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